



AGENDA

Date: August 6, 2025

Time: Business Meeting: 10:00 am – 11:00 am

Working Meeting: 11:00 am – 12:30 pm

Location: SCOE (10474 Mather Blvd, Mather, CA 95655), Room B

BUSINESS MEETING

1. Welcome and Introductions
2. Approval of August 6, 2025, Agenda
3. Approval of June 4, 2025, Meeting Minutes
4. [California Adult Education Program Updates and Deliverables](#)

4.1	Aug 15	Annual Plan for 2025-26 due in NOVA
4.2	Sept 1	23/24 and 24/25 Member Expense Report due in NOVA (Q4)
4.3	Sept 1	25/26 Certification of Allocation Amendment due in NOVA
4.4	Sept 30	23/24 and 24/25 Member Expense Report Certified by Consortia (Q4)
4.5	Sept 30	25/26 Member Program Year Budget and Work Plan due in NOVA
4.6	Sept 30	End of Q1

5. Select Topics
 - 5.1. Fund I MOUs
 - 5.2. Award Letters
 - 5.3. Allocation Amendments
 - 5.4. Annual Plan
 - 5.5. Instant Language Assistant (ILA)
 - 5.6. WIOA II
 - 5.7. Member and Partner News, Updates, and Challenges
6. Upcoming Meetings and Events
 - [Meeting of the Minds](#) – September 2-4, 2025 – Monterey
 - [CAEP Summit](#) – September 24-26, 2025 – Anaheim
 - [CATESOL State Conference](#) – October 17-18, 2025 – Hayward
 - [CCCAOE Fall Conference](#) – October 22-24, 2025 – Palm Springs
 - [CAEP TAP Webinars](#)
 - ✓ [Overview: TOPSpro Enterprise \(TE\)](#) - August 28, 2025 – 11:00am-12:30pm
 - ✓ [TE Portals](#) – October 16, 2025 – 11:00am-12:30pm

7. Upcoming CAERC Meetings and Events

Dates	Time	Event	Location
Fri, Sept 5	9:00am – 11:00am	CAERC Director’s Workgroup – Marketing & Outreach	Online
Thurs, Sept 18	1:00pm – 3:00pm	Data & Accountability	Online
Fri, Sept 19	9:30am – 11:30am	Network of Transition Navigators	TBD
Wed, Oct 1	10:00am – 12:30pm	October Business and Working Meetings	SCOE, Board Room
Fri, Oct 10	9:00am – 11:00am	CAERC Director’s Workgroup – Budget	Online

8. Other Items for Discussion or Distribution

9. Public Comment

10. Adjournment

WORKING MEETING, 11:00 pm – 12:30 pm

- CAEP, OTAN, SCOE Reentry Program